

# Registration and Permitting of Used Oil Handlers (R315-15-13)

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UTAH DEPARTMENT of  
ENVIRONMENTAL QUALITY  
**WASTE MANAGEMENT  
& RADIATION CONTROL**

# **Registration and Permitting of Used Oil Handlers**

**R315-15-13**

Utah requires a person/company to apply for and obtain a used oil permit or registration prior to performing certain used oil activities.

# Who needs to submit an application?

The following folks are required to obtain a permit or registration:

## Permits:

Used Oil Transporters

Used Oil Transfer Facilities

Used Oil Processors/Re-refiners

Off-specification Used Oil Burners

## Registrations:

Used Oil Collection Centers (UOCCs)

Used Oil Marketers

# Applications

The forms are relatively self-explanatory but must be accurate and complete and accompanied with the application fee(s) as follows:

Permits:	\$100 per permit
Marketer Registration:	\$50 per registration
UOCC Registration:	free

Applicants are also charged for staff review time of the permits and marketer registration, so it pays to submit applications which are complete and accurate.

# Permit Application Forms

Permit and registration application forms are found on our web page at:

**<https://deq.utah.gov/waste-management-and-radiation-control/forms-division-of-waste-management-and-radiation-control#used-oil>**

# Notification

Used oil marketers, transporters, transfer facilities, processors/re-refiners must obtain an EPA Identification number to hold a used oil permit or registration.

(This process was discussed in the transporter presentation)



Kaci Mcneill at DEQ can help you with this:

(385) 454-5459

[kmcneill1@utah.gov](mailto:kmcneill1@utah.gov)

# Things you should know

## Common questions & pitfalls

**Plan ahead.** Even in the best case scenario, used oil permitting is a lengthy process lasting over a month. There is a 15-day comment period, financial assurance documents to obtain with your financial institutions, etc. Don't wait until the last minute. How long will it take? Depends on the type of permit, staff workloads, and how complete and accurate the submission application is.

# Common permitting questions & pitfalls (cont.)

**If you have questions, ask us rather than guessing.** If you submit complete & accurate information, it speeds things up. Even small “issues” can delay things because resubmissions need to be officially logged in.



# Common permitting questions & pitfalls (cont.)

**Get your financial information lined up as soon as possible.**

Obtaining the required, properly worded forms can be time consuming. Financial institutions sometimes resist the required language, so it is good to get this set up as quickly as possible. (This topic will be discussed by Leo in the next presentation.) For help, call:

**Brent Gaschler:**

**Phone: 385-454-5309**

**Email: [brgaschler@utah.gov](mailto:brgaschler@utah.gov)**

# Common permitting questions & pitfalls (cont.)

**Closure Plan.** [Only required for transfer facility, processor, and off-specification burner permits.]

As I noted in my previous talk, the closure plan is a complicated document with itemized closure costs and third-party quotes that can cause delay.

# Common permitting questions & pitfalls (cont.)

**Use your legal business name.** Make sure the name on the application form exactly matches the company's legal name, as shown on the Utah Business Search. That includes commas and periods. For example, if the legal name is:

Acme Inc.

don't submit an application with any of the following variations:

Acme Inc

← missing period

Acme, Inc.

← added comma

Acme

← missing "Inc."

Acme, LLC

# Used Oil Handler Certificates

Used oil permittees and marketers are issued a used oil handler certificate with a new permit. This certificate must be renewed annually. It is the responsibility of these handlers to renew these certificates by December 31 of each year. Please do so in a timely manner, preferably in early December.

Permittees are required to pay a fee of **\$100.00 per permit**.

Used oil marketers must pay **\$50.00 per registration**.

I am currently the person who administers this annual renewal.

## **Used Oil Handler Certificates (cont.)**

I am currently the person who administers this annual renewal. I try to send out a courtesy reminder email every year before December to a list of handler certificate contacts on file, but these contacts change as people retire, move on, or get different emails. If you wish to continue to receive these reminders, please let me know of any changes to this contact information.

Again, it is the responsibility of the used oil handlers to renew these certificates by December 31 of each year.



WASTE MANAGEMENT  
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# Utah Used Oil Handler Certificate

xxx Permittee Name xxx

UOP-0\*\*\*\*

is permitted as a Used Oil Transporter with the Utah Division of Waste  
Management and Radiation Control pursuant to Utah Code  
Section 63J-1-504

**Effective Date:** January 1, 2023

**Approved by:** \_\_\_\_\_

Douglas J. Hansen, Director  
Division of Waste Management and Radiation Control

**Expiration Date:** December 31, 2023

If you follow the described steps, you get a lovely handler certificate like this.

# Permit by Rule for (Certain) Transporters

## R315-15-13.4(f)

In certain, limited scenarios, generators who self-transport used oil from their own vehicles to a central collection facility in quantities exceeding 55 gallons do not need to apply for a used oil transporter permit. If they meet the conditions in R315-15-13.4(f), the permit is, in a sense, assumed, saving these folks the time and expense of the application process.

# Permit by Rule for Transporters (cont.)

One needs to read R315-15-13.4(f) closely to see if they qualify, but the simplified general criteria for the transporter permit by rule are these:

- (1) The used oil is transported in the generator's own vehicles.
- (2) The generator submits a written notification to the Director of their intent to operate under R315-15-13.4(f).
- (3) The generator's facility is defined under an NAICS code of 21 (Mining), 22 (Utilities), 23 (Construction), 485111 (Mixed Mode Transit Systems), or 541360 (Geophysical Surveying and Mapping Services).
- (4) The generator self-transport and delivers the used oil to its own facility.



# Permit by Rule for Transporters (cont.)

(5) The generator notifies the Director with the information required by R315-15-13.4(b)(1) through (10). [This is a portion of the information submitted by regular used oil transporters applying for a permit.] And

(6) The generator complies with:

- ▶ R315-15-4.3 [Obtain/update their EPA Identification Number.],
- ▶ R315-15-4.4(b) through (d) [Follow DOT requirements, follow the spill rules, label their vehicles with the words “Used Oil.”],
- ▶ R315-15-4.6(b) through (f) [Store used oil in appropriate and labeled units with secondary containment.],
- ▶ R315-15-4.7(b) and (d), [Track their loads like a transporter.], and
- ▶ R315-15-4.8 [Manage their residues appropriately.].

# **Permit by Rule for Transporters (cont.)**

There are additional requirements on Permit by Rule transporters and transfer facilities who burn the oil they self-transport, including registering as a used oil marketer.

# Permit Modifications

Permittees need to notify the Division of any changes in information affecting their permit.

1. **Minor changes** (contact information, mailing addresses, etc.): The permittee needs to notify the director within 20 days of those changes.
1. **Major changes** (addition of tanks or storage capacity, new type of vehicles, new process, etc.): The permittee needs to request a modification to the permit prior to implementing the change. The permittee may not make that change until the Director approves the modification and issues a modified permit.

Questions?

